



**What can an SFO[®] credential do for you?
More than you realize.**



Certified Administrator of School Finance and Operations[®] (SFO[®])

Add this prestigious designation to your credentials today.

www.asbintl.org/certification

SFO certification instills public confidence in you and your district.

When you have the SFO initials after your name, you

- Demonstrate your initiative, professionalism, and dedication to school business management.
- Validate your commitment to the highest ethical standards in the profession.
- Reassure your fellow administrators, board members, and community that you have the know-how to support them.

When you have the SFO certification, your colleagues and your community are more confident in your school business management skills and knowledge—and that builds trust in the district.



“ Having an SFO professional in the school district has benefitted us in so many ways. Not only do I have utmost confidence in our school business manager, the SFO certification has built public confidence in our fiscal management and shows that we are committed to maintaining high standards. ”

Todd Cutler, Ed.D., Superintendent,
Lassen Union High School District, Susanville, CA

Applications Accepted Year-round—Submit Today.

www.asbointl.org/certification



SFO CERTIFICATION ADVANCES YOUR CAREER —AND YOUR CAREER OPPORTUNITIES.

When you earn your SFO certification, you

- Prove you have the knowledge and skills to be an exemplary school business official.
- Increase your marketability as an accomplished school business manager.
- Continuously sharpen your school business leadership skills and knowledge so you are always on top of the latest information.

SFO certification verifies that you have the skills, knowledge, and commitment to the school business profession to stand head and shoulders above the rest. And, it's recognized everywhere in North America.

“ My SFO certification not only validates that I have the skills and knowledge to be an exemplary school business administrator, it motivates me to continue to grow and learn personally and professionally. ”

Debbie Fry, SFO, Chief Business Officer,
Lassen Union High School District, Susanville, CA

SFO certification verifies you have a unique set of knowledge and skills.

Developed by school business management professionals and supported by ASBO International, SFO certification defines the essential skills and knowledge every effective school business professional should have.

The SFO exam content covers:

Part 1: Accounting

- Manage Accounting Systems
- Manage Accounting Functions

Part 2: School Business Management

- Conduct Financial Planning and Analysis
- Conduct Budgeting and Reporting Activities
- Conduct Risk Management Activities
- Manage School Facilities
- Manage Information Systems
- Manage Human Resource Functions
- Manage Ancillary Services

Do something for yourself and for your district. Apply for SFO certification today. Applications are accepted all year. Candidates take the exam at a computer-based testing center through the Pearson VUE network in the United States and parts of Canada.



“ I consider my SFO certification as a symbol of professional accomplishment. It demonstrates that I have the knowledge and skills to do my job effectively and demonstrates my commitment to lifelong learning. ”

*Janice DeMeuse, SFO, RSBA, Business Manager,
Luxemburg Casco School District, Luxemburg, WI*



Visit www.asbointl.org/certification for more information.



Association of School Business
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