\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*District Letterhead\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

Date

Mike Barry
WASBO Executive Director
4797 Hayes Rd, Suite 202
Madison, WI 53704

Dear Mike,

It is my professional pleasure to write a letter of support for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to participate in the Wally Zastrow Leadership Academy’s 6 two-day sessions in Madison, WI listed below:

* Oct 17-18, 2024 Session I: Taking Your Leadership Pulse
* Nov 13-14, 2024 Session II: The Leader as an Innovator
* Dec 16-17, 2024 Session III: The Leader as a Communicator
* Feb 6-7, 2025: Session IV: Building High Performance Teams
* Mar 6-7, 2025 Session V: The Leader as a Change Agent
* Apr 9-10, 2025 Session VI: Focus on the Future
* May 15-16, 2025 Graduation at the WASBO Spring Conference

I look forward to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ regularly attending all sessions unless there is a significant extenuating circumstance that requires attendance of a specific session problematic.

Sincerely,

Supervisor’s Title