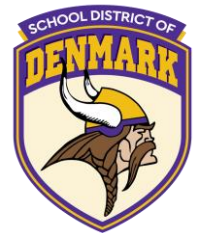


The Power of Amazon Business Analytics and More!

Janelle Marotz
Mike Koltes



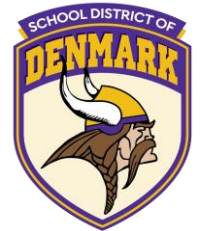
business prime



Amazon Business Online Solutions


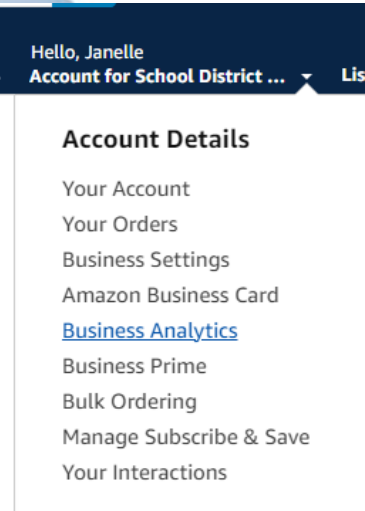
Introductions

- Ben Warren: Amazon
- Tom Nikowitz: Skyward
- Janelle Marotz: Denmark
- Mike Koltes: CESA 5

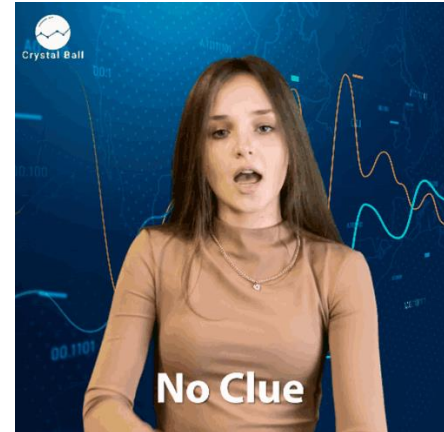


Overview

- Amazon Business Analytics
 - Reports
 - Can use Amazon Business Analytics for:
 - Reconciliation
 - Reporting
 - Analyze Spend
 - Set Limits for Cashflow
 - And much more...



Business analytics
Download order reports and analyze spend





Amazon Business Analytics Demo

Login to Amazon business analytics for a DEMO!

● Amazon Business Analytics

amazon.com

Final Details for Order #111-6401215-9636261

Paid By: School District of Denmark
 Placed By: Janelle Masoz
 E-Procurement Order Placed: March 12, 2024
 PO number: 1022400012
 Amazon.com order number: 111-6401215-9636261
 Order Total: \$34.03

Shipped on March 14, 2024

Items Ordered Price

1 of: Easy Playhouse Cardboard Dresser House - Kids Art & Craft
 (Shipped on 03/14/2024)
 Sold by: Amazon (seller profile)
 Business Prime
 Condition: New

Shipping Address:
 SHARANA D SENEKAL
 450 N WALL ST
 DENMARK, WI 54208
 United States

Shipping Speed:
 FREE Prime Delivery

Pay

Payment Method:
 American Express | Last digits: 2000

Credit Card transactions

To view the status of y
 Conditions of Use & Dispute

- Reconciliation
- Orders
- Shipments
- Returns
- Refunds
- Related offers
- Savings
- Credentials
- Your reports
- Download history

- Reconciliation - Compare order and payment history to your records (excellent for researching charges that you don't recognize).
- Orders - View order history and statuses with line-item details.
- Returns - Track and get information about all the returns created in your organization.
- Refunds - Track the product, payment, and status of refunds in your organization.
- Shipments - Get easy tracking on all orders, including order status and product and seller information.
- Savings Report - Understand your savings across all orders with line-item details of saving types.

Tip: You can print find and print your order and payment information

Refunds or Returns Reporting

Home Spend Visibility ▾ Reports ▾ Insights beta WorkDocs

Refunds report
[Add title and save to your templates](#)

Time period: Month to date ▾ [Generate report](#) [Download history](#)

Account Group	PO Number	Account User	Account User Email	Refund Date	Refund Status	Refund Type	Refund Total	Disbursement Total	Refund Net Total
School District of Denmark	8012400018	Atiq Khan	khana@denmark.k12.wi.us	03/05/2024	Completed	Refund	\$47.97	\$0.00	\$47.97

← Previous page Next page →

Tip: Use the **Reports** menu to easily find Returns, Refunds and more!

Orders Reporting

Business analytics

Home Spend Visibility ▼ **Reports** ▼ Insights BETA WorkDocs

Reconciliation report

[Add title and save to your templates](#)

Compare order and payment history to your records.

Time period

Month to date ▼

Downloads i

[Generate report](#)

[Download history](#)

Filter

Filter

Adjust columns

Get order documents

Filter

Adjust columns

et order cuments

Ordering customers ▼

equals ▼

jerem

JEREMY GINTER

Add new filter

[Submit](#)

<input type="checkbox"/>	Transaction Date i	Payment Reference ID i	Transaction Type i	Payment Amount i	Account Group i	Payment Instrument Type i	Pa
<input type="checkbox"/>	12/24/2023	20QCZGCBORSK	Charge	\$14.97	School District of Denmark	American Express	20
<input type="checkbox"/>	12/24/2023	6UFPGGLU2PZI	Charge	\$80.00	School District of Denmark	American Express	20
<input type="checkbox"/>	12/23/2023	39KWUCOBIRC7	Charge	\$23.88	School District of Denmark	American Express	20
<input type="checkbox"/>	12/23/2023	DNVX1NOJP0H6	Charge	\$8.68	School District of Denmark	American Express	20
<input type="checkbox"/>	12/22/2023	1VFNFCOSTYVL	Charge	\$10.98	School District of Denmark	American Express	20
<input type="checkbox"/>	12/21/2023	M65XQV1H4I4S	Charge	\$25.86	School District of Denmark	American Express	20

Tip: Use the filters to easily find your order by the ordering customer and more to compare your order and payment history for reconciliation or order status

School District of Denmark ← Previous page Next page →

Business Analytics



Business analytics

Business analytics dashboard

Spend Visibility allows you to quickly discover purchasing insights and analyze purchasing goals through a ready and dynamic dashboard

Time period ▼

Overview for Oct-Dec 2023

As compared to previous quarter

Total spend

\$34K Down by 18%

Total savings

\$771 Down by 43%

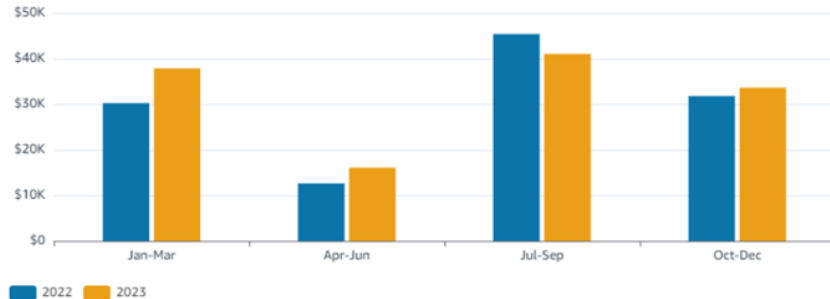
Total orders

289

Top category

\$9.4K Book

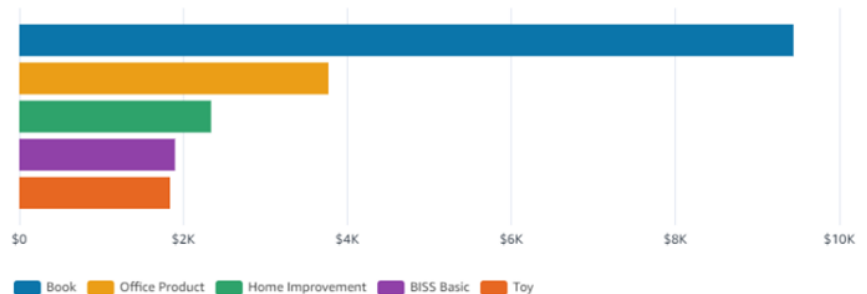
Annual spend comparison



[Create a budget >](#)

[Orders report >](#)

Spend by category



[Category dashboard >](#)

[Orders report >](#)

Business Analytics

Spend Visibility ▾



- Dashboards
- Manage access
- Learn about filters
- Help

Business analytics

Home **Spend Visibility** ▾ Reports ▾ Insights BETA WorkDocs



☆ Procurement Dashboard / Original dashboard

This dashboard shows data over the past 12 months (it excludes cancelled and partially cancelled orders).



Resources

- Using Lists
 - Can add frequently purchased products to a List for easy back to school reordering
- Training Videos
 - <https://business.amazon.com/en/events/training-videos>
 - <https://go.skyward.com/wasboresources>
- Assigning User Roles and Permissions
 - Increase access to selection and deals
- Can use multiple payment methods
 - Pay by invoice
 - No interest, 30 days
 - Credit line
 - Credit Cards
 - Credit card spending rebates based on your card rebate details
 - [WASBO Procurement Card](#)
 - [Amazon Business American Express 5%](#)

**YOU ARE
NOT
ALONE**

Resources

Need help setting up Amazon Business?

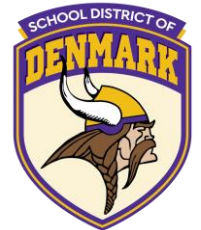
Contact skywardamazonintegrations@amazon.com

<https://go.skyward.com/wasboresources>

The Amazon team can also provide administrator support, including feature configuration and system integration support.

Phone: (888) 281-3847 | | Email: corporate-punchout@amazon.com

Learn more about Amazon Business Punchout at [Amazon Punchout](#)



Questions



QUESTIONS?



Contact Information



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920-863-4006

