

Oak Park and River Forest High School District 200

How to Create, Maintain, and Update a 10-Year Plan

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Association for Facilities Engineering National President & Chairman



- 10-Year Health & Life Safety Survey Report
- Annual Health and Health & Life Safety Walkthrough Reports
- Professional Facility Inspection
- Accessibility Audit
- Equipment Audit
- Create a Spreadsheet that List Items



- 10-Year Health & Life Safety Survey Report
 - Prioritize
 - Urgent Items
 - Present an immediate hazard to the safety of students.
 - Corrected Within 1 Year
 - Required
 - Necessary for a safe environment but present less of an immediate hazard to the safety of students.
 - Corrected Within 5 Years



Annual Health and Health & Life Safety Walkthrough Report

- Regional Office Violation Report
- Fire Marshall Violation Report



Professional Facility Inspection

• Outside contractor

Accessibility Audit

• ADA Compliance Report

Equipment Audit

- Asset Tag
 - Useful Life
 - Preventative Maintenance
- Lights and Automation



Create a **Spreadsheet** that List Items

- Prioritize Items
- Identify Items on the List
- Identify Estimated Cost
- Create a Transparent Process



Health/Life Safety

Creating a 10-Year Plan

	В	С	D	E	F	G	Н	T.	J	K	L	M	N	0	P	Q	R
1										How Costs Are Spread Across Duration of Each Project							
2						Work has already been bid out.				Projected Costs for 2024 - 2032 Items							
3	Capital Improvement Item Description	Why is it on the List	Estimated Total Cost of Item	Estimated Cost Overlap with Project 2	Total Cost of 10-Year Plan if Project 2 is Approved	2021 Projects (All Completed)	2022 Projects	2023 Projects	2024 Projects/ Start of Project 2 if Approved	2025 Projects	2026 Projects	2027 Projects	2028 Projects	2029 Projects	2030 Projects	2031 Projects	2032 Projects
4	Accessibility																
5	Accessibility (magnetic hold opens for doors)	Accessibility concerns entering into classrooms	\$333,333	\$0	\$333,333	\$111,111	\$111,111	\$111,111									
6	Upgrades from Accessibility survey	Items raised from 2019 ADA report	\$4,000,000	\$0	\$4,000,000					\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
7	<u>Health/Life Safety</u>																
8	Health/Life Safety items from 2017 report	Items from the 2017 Heath Life Safety report	\$5,100,000	\$0	\$5,100,000	\$1,700,000	\$1,700,000	\$1,700,000									
9	Roof																
10	Roofing PHASE 2 22,000 sqft + roof drains + Mech curbs + coping	Roofs are past the life expectancy, maintenance issues	\$1,500,000	\$0	\$1,500,000		\$1,500,000										
11	Roofing PHASE 3 50,000 sqft + roof drains + mech curbs + coping	Roofs are past the life expectancy, maintenance issues	\$3,027,523	\$0	\$3,027,523			\$3,027,523									
12	Roofing PHASE 4 50,000 sqft + roof drains + mech curbs + coping	Roofs are past the life expectancy, maintenance issues	\$2,999,083	\$0	\$2,999,083				\$2,999,083								
13	Roofing PHASE 5 75,000 sqft + roof drains + mech curbs + coping	Roofs are past the life expectancy, maintenance	\$3,000,000	\$1,380,000	\$1,620,000				\$1,000,000	\$1,000,000	\$1,000,000						
14	Tuckpointing - Masonry Restoration																
15	Masonry prep for roofing phase 2	Prep work for roofing replacement	\$400,000	\$0	\$400,000	\$400,000											
16	Masonry tuckpointing and soffit restoration / repairs	Ongoing mainteneance work for building exterior	\$3,000,000	\$630,000	\$2,370,000				\$333,333	\$333,333	\$333,333	\$333,333	\$333,333	\$333,333	\$333,333	\$333,333	\$333,333
		Pren work for														1	



Maintaining a 10-Year Plan

Work with CFO, CSBO, Business Manager and/or Whomever is over Budgeting

- The 1st Five Years Should be Funded and/or Identified within the Five-Year Projection
- The 2nd Five Years Identifies Needs and Provide a Cost Estimates

Identify Overlap of Projects



Updating a 10-Year Plan

Annual Review of Living Document

- Update with new items
- Update Priority
- Update Items Completed
- Identify Completed Overlapping Items
- Share Updated 10-Year Plan with Stakeholders



Questions?