

CONTRACT FOR WIAA LICENSED SPORT OFFICIALS

**** If not returned in 10 days, this contract is null and void. ****

NAME OF SENDER _____ CITY _____
(School or Conference)

NAME OF OFFICIAL _____ DRIVER _____

SPORT (✓)

- | | | | | | |
|-----------------------------------|-------------------------------------|--|-----------------------------------|-------------------------------------|------------------------------------|
| <input type="checkbox"/> Baseball | <input type="checkbox"/> Basketball | <input type="checkbox"/> Cross Country | <input type="checkbox"/> Football | <input type="checkbox"/> Gymnastics | <input type="checkbox"/> Hockey |
| <input type="checkbox"/> Soccer | <input type="checkbox"/> Softball | <input type="checkbox"/> Swimming & Diving | <input type="checkbox"/> Track | <input type="checkbox"/> Volleyball | <input type="checkbox"/> Wrestling |

OFFICIALS! If more than one contest is listed be certain to cross off any contests you do not accept – ON ALL COPIES.

HOST ADMINISTRATOR – CONTRACTS SHOULD BE ISSUED TO ALL OFFICIALS, NOT CREWCHIEF ONLY.

The below named school, a member of the Wisconsin Interscholastic Athletic Association, and the above named official, a WIAA licensed sport official acting as an independent contractor, enter into an agreement as stipulated herein.

The official agrees to officiate for the following contest(s) as indicated:

(OFFICIAL – CROSS OUT THOSE YOU DO NOT ACCEPT)

DATE	HOST SCHOOL	OPPONENT	LOCATION	TIME	FEE	EXPENSES	TOTAL
_____	_____	_____	_____	_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____	\$ _____	\$ _____	\$ _____

Partners (if any) _____

This contract is issued with mutual understanding and agreement between the school and official that services rendered will be specific to officiating the identified competition in accordance with WIAA and NFHS rules.

Under no circumstances should officials perform any task beyond the scope of their officiating duties as prescribed in the WIAA and NFHS rules such as assisting in the set-up of facilities.

SENDER — GIVE ALL DETAILS! _____

FOR THE SCHOOL

As authorized by the administration of the above named host school, I herewith enter into this contract with the above named official.

 Name (Please Print) Position

 Signature *Phone No. (Home)

 Street

 City State Zip Code

 *(Host School Contest Manager) *Phone No. (Home)

 Date *Phone No. (School)

 Email Address

FOR THE OFFICIAL

As a licensed official with the WIAA holding a current card numbered _____ herewith enter into this contract with the above named school. My WIAA classification in this sport is _____.

Federal Employee Identification Number (FEIN) _____

As an independent contractor in the State of Wisconsin you must have (or have applied for) a FEIN or have filed self-employment income tax.

If you do not have a FEIN have you applied for one? Yes ___ No ___

If you do not have a FEIN or have not applied for a FEIN, have you filed business or self-employment income tax returns with the federal internal revenue service based on services performed as a WIAA licensed official? Yes ___ No ___

Not having a FEIN or answering no to having applied for a FEIN or filing business or self-employment taxes could, at the discretion of the issuer of this contract, cause this contract to be null and void.

 Signature

 Street

 City State Zip Code

 Date Phone No. (Home)

Phone No. (Business)

 Email Address

Indicate when and how official can expect payment i.e., day of event, within 2 weeks, check, automatic deposit, etc.

This contract may be returned via fax at the following number _____ or via email listed above.

*This information is necessary in case official needs to check on any possible cancellation due to weather, or in event official has emergency.

Official is expected to retain a copy for (his/her) files and return the original to the sender *within ten days*.

Note: If an official has been reported to have double booked or dumped a contest, that official will not be tournament eligible for the current season.

PLEASE READ THE CONTRACT CONDITIONS ON BACK

CONTRACT FOR WIAA OFFICIALS

INDEPENDENT CONTRACTOR INFORMATION

As a WIAA licensed official you are able to contract with any WIAA member school/conference desiring your service.

Services provided by the official are as an independent contractor and not as an employee of the Wisconsin Interscholastic Athletic Assoc., the issuing school, or the conference.

I understand and agree that, as an independent contractor I am exclusively responsible for any and/or all tax liability resulting from payment of game fees and that the WIAA and/or issuing school or conference, is not my employer and is not responsible for withholding, deducting, or accounting for my individual payment, or for furnishing the IRS with any information regarding payments to its independently contracted officials, except as may be required by law.

With the purchase of a WIAA official's license, the official has purchased accident medical and general liability and catastrophic accident medical insurance coverage. Coverage is provided to all licensed officials while working regularly scheduled contests or scrimmages involving one or more WIAA member schools. The contest must be a sport sanctioned by the WIAA. The official must be licensed with the WIAA as an official for one or more sports. Coverage under these policies applies to those sports and activities governed or sponsored by the WIAA. The official is also protected while participating in related activities, such as meetings, seminars and clinics. Therefore, the official assumes all liability for injury to him/herself that may be sustained by the official that occurs incidental to or during any game, contest or scrimmage activity and waives any claim for any injury, loss or damage against the WIAA, the member school and/or conference.

It is understood that the services of the official are provided as an independent contractor and that no medical insurance, workers compensation, unemployment insurance or other employment benefit is accorded to the official by this contract.

This contract is entered into under the following conditions:

- A. Games/meets can not be started at any level of competition without the required number of officials present.
- B. The official agrees to pay damages equivalent to the game fee for failure to inform the school that he/she will not be appearing for the contest specified in this contract, and the official further understands he/she will be placed on report to the WIAA by the school for such failure. If you must cancel, inform the sender and offer a replacement.
- C. The official agrees to pay a forfeiture equivalent to the game fee in the event he/she permits a substitute official to fill this obligation without receiving consent of the school.
- D. The school shall be responsible for notifying the official of postponement or cancellation of the contest, and in the event such notification is not given and the official arrives at the location of contest, the school shall issue payment as specified in this contract.
- E. The school shall notify the official of any revision in the contract (date, location, time, etc.) as soon as possible prior to the date indicated in the contract. In the event such notification cannot be given, the host school shall be responsible for payment of the game fee (but not expenses) as specified in this contract.
If the meet is rescheduled, the official will be given a chance to work the same contest at a later date.
- F. If circumstances outside the control of the official prevent official from arriving for start of contest and there was insufficient time for notification, this contract may be voided. (Note: Both school and the official are expected to make every effort to notify the other party in the event of unforeseen circumstances.)
- G. Acts of God (weather, fire, etc.) which force cancellation of a contest invoke the following responsibilities:
 1. If the official can be notified before he/she incurs any normal expenses due to this specific contract no payment is made. This official should be given first opportunity to officiate this contest should it be rescheduled.
 2. If cancellation or suspension occurs after the official arrives at the site, the school is obligated to pay the expenses called for in the contract. The official is expected to finish the contest, in the event of suspension, for the game fee and expenses indicated in the contract, including the additional expenses incurred by a return trip to the site, if he/she is available on the new date.
- H. Expense reimbursement is limited to mileage reimbursement for travel to and from contest. All other expenses of the official, including but not limited to, the fee for his or her license, necessary continuing education or certification, advertising, marketing, officials clothing (uniform), meals and incidental expenses shall be the responsibility of the official.
- I. This official, along with other officials of the contest are responsible for directing and controlling the contest subject to the rules of the WIAA and NFHS for such contest.
- J. This contract shall be regarded as null and void if either, the sender is suspended from membership in the WIAA and/or the officials license has been revoked or suspended.
- K. See WIAA Guide For Sport Officials (pg. 7-8) for "Turning Back Games" and other helpful information.